



Documents Required for Personal Loans, Tax Comforter Loan & Unsecured Overdraft Facility Application

Please submit copies of documents below:

- HKID Card
- Income proof:
 - For regular income earners, please enclose the latest Salaries Tax Demand Note / Bank account monthly statement / passbook showing your latest one month's salary (if you have maintained a payroll account with Hang Seng for the past one month, no income proof is required)
 - For self-employers, please enclose the latest Profits Tax Demand Note / all MPF records within the latest three months
 - For irregular income earners, please enclose the latest Salaries Tax Demand Note / Bank account monthly statement/ passbook showing your latest two month's salary
- Current residential address proof, e.g. utility bills, bank statement

For Personal Revolving Loan Application, if the drawdown receiving account is NOT Hang Seng account, please also submit copies of document below:

- Account monthly statement/ 1st page of passbook

For Unsecured Overdraft Facility Application, please also submit copies of document below:

- Professional certificate(s) issued by professional bodies if you are professional (e.g. Doctor, Lawyer etc.)

Hang Seng reserves the right to request for additional income proof if required. All documents are not returnable