

實貨股票提取表格
Physical Scrip Withdrawal Form

致：恒生銀行有限公司(「本行」)

To: Hang Seng Bank Limited (the "Bank")

請用正楷填寫，並在適當方格內加上“√”。

Please complete in BLOCK LETTERS, "√" where appropriate.

 日期(日/月/年)
 Date(DD/MM/YY)

甲部 Part A – 客戶資料 Customer Information

證券戶口號碼 Securities Account No.	證券戶口持有人姓名 Name(s) of Securities Account Holder(s)	聯絡電話 Contact Number
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乙部 Part B – 提取指示 Withdrawal Instruction

證券編號 Securities Code	證券名稱 Name of Securities	股數 Quantity of Securities	大碼 Total (in Words)	轉手紙 Transfer Deed	x	股 Denomination
					x	
					x	
					x	
					x	
					x	
					x	
					x	
					x	
					x	
					x	
					x	
					x	

丙部 Part C – 領取安排 Collection Arrangement

親自領取股票證書 Collect the share certificate(s) in person
 領取地址：詳見附件
 Collection Address: Please refer to attachment

授權下列人仕代為領取股票證書，並授權銀行將有關股票證書交予下列人仕
 I/We hereby authorise the under-mentioned person to collect the above share certificate(s) on behalf of me/us and authorize the Bank to deliver the share certificate(s) to the under-mentioned person

姓名 Name (必須與香港身份證相同/Must be the same as HKID)	香港身份證號碼 HKID Card No.	電話號碼 Contact Tel No
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以普通郵件寄出 (只適用於此提取指示內所有股票之總市值相等於HKD100或以下 - 以遞交本提取表格的前一個股市交易日之收市價計算)
 By Ordinary Mail (Only applicable if the total market value of all Securities in this withdrawal instruction is equivalent to or below HKD100 - market value is calculated by the market closing price one trading day prior to submission of this Withdrawal Form)

▶ 請將股票證書以普通郵件寄往本人(等)於銀行之登記地址，本人(等)將承擔郵遞之風險。
 Please deliver the share certificate(s) to my/our registered address with the Bank by Ordinary mail, I/we agree to bear the risk incurred by mailing.

如上述任何一隻證券不能辦理股份過戶手續，整張實貨提取指示將會自動取消。倘若閣下選擇繼續辦理此實貨提取指示(包括該不能辦理股票過戶手續的證券)，請於適當處加上“√”號。
 In case share re-registration for any of the above-mentioned Securities cannot be processed, the entire physical scrips withdrawal request will be cancelled automatically. If you choose to proceed with this physical scrips withdrawal request (including the Securities that cannot be processed with share re-registration), please "√" where appropriate.

如上述任何一隻證券不能辦理股份過戶手續，本人(等)仍會委託銀行繼續辦理此實貨股票提取指示(包括提取該不能辦理股票過戶手續的證券)。
 In case share re-registration for any of the above-mentioned Securities, I/we hereby still instruct the Bank to proceed with this physical scrips withdrawal request (including the withdrawal of the Securities that cannot be processed with share re-registration).

本人(等)明白如在上述證券不能辦理股份過戶手續的情況之下，本人(等)仍選擇繼續辦理此實貨提取指示，將不能獲取上述證券所發佈之任何企業通告訊息及喪失所有代理人行動之權益。此外，此實貨股票提取指示一經銀行接納及辦理，本人(等)將不能取消此指示。
 I/We understand that if I/we choose to proceed with this physical scrips withdrawal request notwithstanding share re-registration for the above-mentioned Securities cannot be processed, I/we will not be able to receive any corporate announcement information and entitlement for all nominee activities in connection with the above-mentioned Securities. Further, the withdrawal instruction cannot be cancelled after this physical scrips withdrawal request has been accepted and processed by the Bank.

戶口持有人(等)簽署
 Signature(s) of Account Holder(s)

Officer
S.V.

X
 請用留存本行之印鑑簽署
 Please use signature(s)/chop(s) filed with the Bank

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丁部 Part D – 聲明 Declaration

本人(等)知悉及確認：
I/We acknowledge and confirm that:

- 本人(等)明白上述實貨股票提取指示會否被接納皆由香港中央結算有限公司及/或銀行全權決定。
I/We understand whether this physical scrips withdrawal request will be accepted is subject to the sole discretion of Hong Kong Securities Clearing Company Limited ("HKSCC") and/or the Bank.
- 本人(等)明白所提取之股票證書數目將視乎香港中央結算有限公司及/或銀行之安排，本人(等)所收取相同股票之股票證書可能多於一張。
I/We understand the number of share certificates will be determined by HKSCC and/ or the Bank, I/we may receive more than one share certificates for the same Securities.
- 如本人(等)未有將股票證書過戶至本人(等)或第三者名下，本人(等)或第三者將不能獲取上述證券所發佈之任何企業通告訊息及喪失所有代理人行動之權益。
If I/we do not proceed to transfer the share certificate(s) to my/our own or third party's name, I/we or third party will not be able to receive any corporate announcement information and entitlement for all nominee activities in connection with the above-mentioned Securities.
- 本人(等)明白於銀行提取股票證書後，本人(等)及/或第三者需前往稅務局印花稅署加蓋印花及該證券的相關股份過戶登記處辦理轉名手續。如股票證書之承讓入與上述證券戶口之持有人不同，本人(等)及/或第三者須向稅務局印花稅署繳付從價印花稅。所有此等費用將由本人(等)自行承擔。
I/we understand after the share certificate(s) has/have been collected from the Bank, I/we and/or third party have to proceed to the Stamp Office of Inland Revenue Department for stamping and to the respective Share Registrar of the Securities for re-registration. If the transferee(s) of the share certificate(s) is not the same as the holder(s) of the above Securities Account, payment of ad valorem stamp duty to the Stamp Office of Inland Revenue Department is required. All these related charges shall be borne by me/us.
- 如本人(等)在上述證券不能辦理股份過戶手續的情況之下，本人(等)仍選擇繼續辦理此實貨提取指示，本人(等)完全明白、接納及承擔所涉及之風險。銀行將不會為此指示引致可能對本人(等)造成之損失及/或開支負責。
I/We fully understand, accept and bear the risks involved if I/we choose to proceed with this physical scrips withdrawal request notwithstanding share re-registration for the above-mentioned Securities cannot be processed. The Bank shall not be responsible for any loss, damage and/or costs that may be incurred by me/us in relation to this request.
- 本人(等)明白相關提取費用將於領取股票證書當日於本人(等)之結算戶口內扣除。
I/We understand relevant withdrawal fees will be debited on the share certificate(s) collection date from my/our settlement account.

此實貨提取指示一經銀行接納及辦理，如本人(等)未能在由填寫本提取表格日期起計之**一個月內**領取上述證券，本人(等)授權銀行將上述證券重新存入本人(等)之證券戶口。本人(等)願全數承擔涉及的所有開支及收費。
After this physical scrips withdrawal request has been accepted and processed by the Bank, if the share certificate(s) of the above-mentioned Securities have not been collected by me/us **within 1 month** from the date of this form, I/we hereby authorise the Bank to deposit the above-mentioned Securities back to my/our securities account. I/we agree to assume full responsibility for all costs and charges incurred.

戶口持有人(等)簽署 Signature(s) of Account Holder(s)

X
請用留存本行之印鑑簽署 Please use signature(s)/chop(s) filed with the Bank



分行專用

經辦同事已通知客人將會收取提取費

分行編號

經辦同事姓名

聯絡電話

於 _____ (日/月/年)茲收妥此單所列證券之股票證書及轉手紙。

Received the share certificate(s) of the within mentioned Securities together with transfer deed(s) on _____ (DD/MM/YY).

簽署 Signature

銀行專用 For Bank use

Credit Control	GHSS/RBP	Input:	APPR:	REF NO.:
	CCASS	Input:	WDL NO.:	AUTH:
	GHSS	S154:	BATCH NO.:	S254:
	S6121:	C771:	O.K. Release:	
	Limit Hold (HK\$):			
	Associated Cash A/C:			
Shares Delivered By:		GHSS:	S255:	S9255:

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附件
Attachment

有關提取實貨股票事宜 Regarding Physical Scrips Withdrawal Arrangement (供客戶參考 For Customer Reference)	
領取股票證書之地址: Share certificate(s) collection address:	文件交收服務處 - 香港旺角亞皆老街113號恒生113 地下 Documents Collection Services - G/F, Hang Seng 113, 113 Argyle Street, Mongkok, Hong Kong
辦公時間: Office Hours:	星期一至星期五 上午九時至下午五時 星期六、日及公眾假期休息 Monday to Friday 9:00a.m. – 5:00p.m. Closed on Saturday, Sunday and Public Holiday
注意事項: Important Notes:	<ol style="list-style-type: none">處理實貨股票提取指示一般需五個工作天，完成指示後將有專人透過表格上之聯絡電話通知證券戶口持有人。 Physical Scrips Withdrawal instruction normally takes 5 working days to process; and the Securities Account Holder(s) will be informed via the Contact No. on the Form upon completion of instruction.客人須由填寫實貨股票提取表格日期起計之一個月內領取股票證書。 Customer has to collect share certificate(s) within 1 month from the date of filling the Physical Scrips Withdrawal Form.相關提取費用將於領取股票證書當日於證券戶口之結算戶口內扣除。 Relevant withdrawal fees will be debited on the share certificate(s) collection date from the settlement account of the Securities Account.客人於銀行領取股票證書後，需前往稅務局印花稅署加蓋印花及該證券的相關股份過戶登記處辦理轉名手續。如股票證書之承讓人(等)與證券戶口之持有人(等)不同，須向稅務局印花稅署繳付從價印花稅。 Customer has to visit the Stamp Office of Inland Revenue Department for stamping and the respective Share Registrar of the Securities for re-registration after the share certificate(s) has/have been collected from the Bank. If the transferee(s) of the share certificate(s) is not the same as the holder(s) of Securities Account, payment of ad valorem stamp duty to the Stamp Office of Inland Revenue Department is required.