



Advice-at-Once Service Application / Amendment Form

To: Hang Seng Bank Limited (the "Bank")

Date(DD/MM/YY)

Please complete in BLOCK LETTERS and "√" where appropriate and delete whichever is not appropriate*.

Part A – Applicant Information
Name of Applicant
Name of Contact Person
Contact Tel. No.
Trade Account No.

Part B – Instructions		
We would like to <input type="checkbox"/> subscribe for <input type="checkbox"/> amend the existing arrangements on Advice-at-Once service (the "Service") of the Bank. Please keep in your custody all original Documentary Credits ("DC") and amendments issued in our favour upon your receipt of them from the issuing banks, send copies of all SWIFT DCs and amendments issued on our request or in our favour, and other import and export advices, to the following email address(es) with immediate effect:		
EXPORT Service: Email Address Maintenance		
<input type="checkbox"/> No change in existing arrangement <input type="checkbox"/> Delete all existing Email address(es) <input type="checkbox"/> Create / Update Email address(es)		
Email Address(es)#	To receive Export SWIFT DCs and amendment advices <u>only</u>	To receive Export SWIFT DCs and amendment advices and other export advices
1.	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>
4.	<input type="checkbox"/>	<input type="checkbox"/>
5.	<input type="checkbox"/>	<input type="checkbox"/>
IMPORT Service: Email Address Maintenance		
<input type="checkbox"/> No change in existing arrangement <input type="checkbox"/> Delete all existing Email address(es) <input type="checkbox"/> Create / Update Email address(es)		
Email Address(es)#	To receive Import SWIFT DCs and amendment advices <u>only</u>	To receive Import SWIFT DCs and amendment advices and other Import advices
1.	<input type="checkbox"/>	<input type="checkbox"/>
2.	<input type="checkbox"/>	<input type="checkbox"/>
3.	<input type="checkbox"/>	<input type="checkbox"/>
4.	<input type="checkbox"/>	<input type="checkbox"/>
5.	<input type="checkbox"/>	<input type="checkbox"/>
# A maximum number of 5 Email addresses are allowed for each account.		

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Part C – Declaration

We acknowledge and accept all relevant risks inherent in or associated with the use of the Service and agree to bear all such risks. Such risks include:

- (a) risk of interruption, error, duplication, delay, disruption or failure in transmission of information sent via internet, or accidental or unauthorized disclosure of any communication due to the public nature of the internet, mechanical failure, power failure, malfunction, breakdown, default or inadequacy of the applicable electronic services, network, facilities, equipment, installation or device;
- (b) risk of information being sent an email address other than that designated by us;
- (c) risk of information being fraudulent or altered due to forgery, tampering or interception by any person;
- (d) risk of information being disclosed to or accessed by unauthorised person; and
- (e) risk of information being unclear, inaccurate or incomplete through its transmission by electronic means

We further acknowledge and accept that:

- (a) the Bank does not warrant nor does it accept any responsibility for the quality of the electronic facility, equipment, device, network or other services provided by any service provider in support of the Service, including any failure, delay, disruption or other irregularity relating to such services;
- (b) the Bank accepts no responsibility for any action, claim, loss, damage, cost or expense incurred or suffered by us as a result of or in connection with use of the Service by us; and
- (c) the Bank is not responsible to us or any third party for the consequences arising out of or in connection with all risks including those set out above or any events or circumstances which are beyond the control of the Bank including Acts of God, government act, flood, fire, civil commotion, strike or war.

No person other than the Bank and us will have any right under the Contracts (Rights of Third Parties) Ordinance (Cap.623, Laws of Hong Kong) to enforce or enjoy the benefit of any of the terms of this application.

This application shall be governed by and construed in accordance with the laws of the Hong Kong Special Administrative Region. We submit to the non-exclusive jurisdiction of the Courts of the Hong Kong Special Administrative Region but this application form may be enforced in the courts of any other competent jurisdiction.

Authorised Signature(s) and Company Stamp (if applicable)

S.V.

X

Please use signature(s) and chop(s) (if applicable) filed with the Bank

For Bank Use

Handling staff name _____ (ext.: _____)

For BOS Maintenance only
 All Import & Export All Import All Export

 Others, please specify: _____

 HUB A/C TCIS Remark

Maker:

Supervisor/Officer:

Date(DD/MM/YY)